

## November 10, 2015-Village of Cape Vincent Board of Trustees Meeting

Mayor Timothy Maloney opened the meeting at 5:30 pm with Trustees Jerry Golden, Pamela Youngs and Elisabeth Brennan present. Trustee Gould was excused. Mayor Maloney welcomed the attendees and led the pledge of allegiance.

Trustee Youngs then made the motion to dispense with the reading of the minutes of October 27, 2015 meeting and accept them as written with Trustee Brennan seconding the motion and all voting yes. Trustee Brennan then made the motion to dispense with the reading of the minutes of October 30, 2015 special meeting and accept them as written with Trustee Youngs seconding the motion and all voting yes.

The Board then reviewed Abstract 06 as follows:

General: \$ 78,511.57    Vouchers 1429-1464  
Water:    \$ 16,911.44    Vouchers 739-756  
Sewer:    \$ 25,517.33    Vouchers 739-755

Upon review of the abstract, Trustee Golden made the motion to approve the payments of all vouchers with voucher 745 in the Water/Sewer Fund being split 50/50 between the water and sewer codes with Trustee Brennan seconding the motion and all voting yes. Mayor Maloney then signed Abstract 06 and approved the Clerk/Treasurer to pay the Abstract.

Marty Mason, DPW Superintendent, gave his report as follows:

- There is an issue with pump station #2, behind the clinic. The preventative maintenance team discovered an issue with the rotating element that can't be moved to gain access to other areas of the lift station. Upon a discussion, it was stated that Trustee Golden would be contacting the engineers to address the situation and that the Village should not incur any costs associated with correcting the issues.
- The new flow meter is here and hopefully it will be in and programmed next week.
- Koester will be coming to restart the PRV once the prison is back online. They will restart and fine tune the PRV to regulate the pressure for the Village.
- Two of the driveways that need to be repaired are cut. The grinder needed for the third driveway is ordered. All three driveways will be complete this Thursday.
- The inmates from Cape Vincent Correctional have been in the Village assisting with leaves.
- There was an incident at the DPW barn. The garbage truck backed into the garage door causing three panels of the door to be damaged. No damage was done to the truck.
- Gleason's was here and did clean-outs at the two lift stations.
- The crew continues to work on leaves.

Trustee Brennan had the following:

- Garage grant: Marty is meeting with Assemblywoman Addie Russell on November 19 and will give the paperwork at that time.
- Oswald sidewalk letter: Done.
- Hammond meter: No result from Badger meter yet.
- Access signs: Perhaps in January start to work on sign wording.
- Cannon: Mayor Maloney stated that the state park is going to be sending a gun mount design. At this time, there is a March or May delivery.

Trustee Golden gave the police department report as follows:

- The car is back from getting lettered and it is still waiting for the lights to be done. At the current time, it is being housed at the OIC's house.
  - Trustee Brennan asked why the decal work was not done at Stewart Signs. She also feels that it would have been nice for the Village Board to see a proposed design before it was done.

The Board then reviewed the Treasurer's Report and had no questions or concerns.

Mayor Maloney then addressed "old" business as follows:

- EMS: Nothing new to report.
- Water District #1 user: The property owner has scheduled with Steve Hall to do the switch over to the town.

Mayor Maloney then addressed "new" business as follows:

- Water/Sewer rate: No date can be set at this time, but auditor Libbie Wheeler will be attending our December meeting to give the audit results and that will be one step closer to being able to establish a new rate.
- County tax relevy: The Board reviewed the \$13,590.40 in unpaid Village taxes that will be turned over to Jefferson County to be placed on the Town taxes. Trustee Brennan made the motion to approve the Board signatures with Trustee Golden seconding the motion and all voting yes.
- PTO wreath: Mayor Maloney made the motion to approve the purchase of a \$25.00 wreath from the Cape Vincent PTO to be placed at the Village Office with Trustee Golden seconding and all voting yes.
- Food Pantry letter: Mayor Maloney then read a letter that was submitted by the food pantry to give a briefing of the past year. Trustee Brennan will be drafting a thank you letter for the food pantry.
- Legion liquor license: The American Legion submitted paperwork to request that the Village grant a 30 day waiting period waiver for the liquor licensing they are applying for. Trustee

Golden made the motion to grant the waiver with Trustee Youngs seconding the motion and all voting yes.

- PIVOT program: The Board reviewed the annual contract for renewal. Trustee Brennan made the motion for Mayor Maloney to sign the agreement with Trustee Golden seconding the motion and all voting yes.
- November 24, 2015 meeting: Trustee Golden made the motion to cancel the 2<sup>nd</sup> meeting of the month of November with Trustee Brennan seconding the motion and all voting yes.

Trustee Brennan then had the following:

- East End Park light pole outlets: National Grid has yet to do the requested poles. Marty Mason will check the request letter that was sent.
- Holiday get-together: The get-together should be in the Village this year and possibly at the Roxy. Marty stated that the Town has proposed the date of December 19<sup>th</sup>. Mary Rupp will contact Tina Maloney at the Town for verification and to work out details.

Trustee Youngs then spoke about the \$100,000.00 grant that was approved and received from the DASNY for the pavilion project. There is much to be done now to include gathering the deed and forms. She then stated that there will be a CVDC (Cape Vincent Development Committee) meeting tomorrow night to review all the documents pertaining to the Committee, ie. Intermunicipal agreement. A small discussion then took place on the Committee budgeting and a few other items.

Mayor Maloney then stated that due to a scheduling conflict with the TI Middle School Christmas concert, the December 8, 2015 meeting is proposed to be moved to December 15, 2015 if that date works for the auditors. Trustee Brennan made the motion to postpone the meeting to December 15 pending the auditor's response with Trustee Golden seconding the motion and all voting yes.

Marty then asked about the garbage truck and perhaps the Bobcat being entered into the Christmas Parade that will be Saturday December 12 at 4:30. Board approved.

Trustee Youngs made the motion at 6:38 pm to enter into executive session to discuss a specific employee with Trustee Brennan seconding the motion and all voting yes.

Trustee Golden made the motion at 6:47 to exit executive session with Trustee Brennan seconding and all voting yes.

Trustee Brennan made the motion at 6:47 to adjourn the meeting with Trustee Youngs seconding the motion and all voting yes.

Respectively submitted,

Mary E. Rupp, Clerk/Treasurer