

December 10, 2014- Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney opened the meeting at 5:30 PM with Trustees Jerry Golden, Elisabeth Brennan, Pamela Youngs and Joseph Gould present. Mayor Timothy Maloney welcomed the attendees and led in the Pledge of Allegiance.

Mayor Maloney then opened the Organizational Meeting. Mayor Maloney appointed Trustee Jerry Golden to be the Deputy Mayor. Mayor Maloney then announced that all members of the Planning and Zoning Board of Appeals would remain the same. Then Planning Board Bill Kirschgessner then reminded Mayor Maloney of the Planning and ZBA appointment process and Mayor Maloney rescinded his appointments and stated that the Planning Board term for Ed Barr has expired and he will not be reappointed. The official newspaper will be the Watertown Daily Times as primary and also the Thousand Islands Sun. The official bank will be the Citizens Bank of Cape Vincent. The meeting schedule will remain the second and fourth Tuesdays of each month at 5:30pm. Special meetings will be called by the Mayor and one Trustee or by two Board members. The Roberts Rules of Order will be followed for meeting procedures. The Treasurer may pay in advance of audit the health insurance premiums, freight and postage, public utility bills and loan payments. The mileage allowance will be set at \$0.56.5 per mile. All employees will be required to have prior approval to attend and be reimbursed for any schools or conferences. The tentative Budget hearing date will be April 7, 2015 and the next Organizational meeting will be held December 8, 2015. All the Trustees positions will remain the same, as follows:

- Trustee Brennan to address cultural issues, public relations and monitor DPW issues.
- Trustee Gould to monitor Water and Sewer operations, Fire Dept. and French Festival.
- Trustee Golden to monitor police and youth issues.
- Trustee Youngs to address park and grant issues.
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The Mayor then discussed setting a public hearing date to override the tax cap. It was decided to hold the public hearing January 27, 2015 at 6:00pm.

Trustee Golden made the motion to accept those set forth by the Mayor and seconded by Trustee Youngs and all voting yes.

Attendee Tom Rowe, Cape Vincent Development Committee Chairperson, then spoke to the Board. Mr. Rowe read a letter that was received from recent economic planner applicant, Rachel Holmes. To summarize the letter, Ms. Holmes informed the Boards, (Town, Village and Development Committee) that the hiring process in place needs to be re-evaluated and they should strive to improve the process to start progressing in finding the perfect candidate.

Trustee Brennan made the motion to dispense with the reading of the November 25, 2014 meeting minutes and accept them as written with Trustee Golden seconding the motion and Trustee Youngs and Mayor Maloney voting yes. Trustee Gould abstained.

The Board reviewed additions to Abstract 07 as follows:

General:	\$65,778.01
Water:	\$43,024.17
Sewer:	\$31,917.60

Upon review, Trustee Brennan made the motion to approve payment of the abstract with Voucher #1064 being adjusted to expense all three funds for NYS Retirement, not just the general fund. With Trustee Golden seconding the motion and all voting yes.

Attendee Ashley Kiers then addressed the Board. Her family had recently moved to Cape Vincent and didn't receive her first water/sewer bill. She questioned the Board as to the timeframe of the billing and the current billing structure. The Mayor asked the Clerk to give the billing details. As the Clerk finished, Ms. Kiers asked the Board to confirm the Clerk's statements, as to which they did. Upon a short discussion, Ms. Kiers asked the Board to supply her with a written statement to clarify the billing structure. Trustee Brennan will be drafting a letter.

Marty Mason, DPW Superintendent, then gave his report as follows:

- Brush and leaf collection is complete.
- The sewer work and manhole issue at the John DeFrancesco residence was completed and Mr. DeFrancesco was happy that the work was completed.
- The starter is not working in the garbage truck. The new starter is ordered and will be here Friday December 12. It was ordered from Tracey's and will cost \$311.00.
- The 11 month walk-thru was done at the water plant. The spray foam insulation is now shrinking and pulling away from the walls. The contractor is responsible to make it right.
- There is one quote from Putnam Seamless Gutters for the eaves on the Sewer plant. Marty will be forwarding the quote to Marcy Newman and will call to try to get more quotes.

The Board then reviewed the Treasurer's Report and had no questions.

Mayor Maloney then addressed "old" business:

- TIERS-The next meeting will be Tuesday December 16th at 5:00 at the Town offices.
- IMA for Water District #6- The Board reviewed the IMA in its entirety and after a discussion on some terms used, Trustee Golden made the motion for the Mayor to sign the IMA with Mayor Maloney checking a with the attorney's office for a few terms used in the document. Trustee Youngs seconded the motion and all voted yes.

Trustee Brennan then added some "old" business. She added that she would like to say thank you on behalf of the Christmas Committee for the Village Board all being in attendance for the day of Community decorating. She added that she was very proud of the Board.

Mayor Maloney then addressed "new" business:

- The public hearing for the water/sewer rate change has been tabled.

- Recycling issues-a resident has addressed some concerns about recycling information not being clear and also that the recycling at her residence maybe thrown in the trash. Upon discussion with Marty Mason, the garbage truck does collect all the recycling from the dead end streets throughout the Village and leaves them on the main collection route for the recycling trailer. Marty also has a “flyer” on recycling that he will forward to the Board for them to review. New flyers may be needed and some new information can be posted in the What’s Happening.
- Mowing fee schedule- The Clerk has a question as to the hourly rate that is to be charged for work that the Village performs at private residence for mowing. Marty stated that the county rate is used and will get the rate to the Clerk.
- DANC/CPA meeting- Mayor Maloney and Trustee Golden had a meeting with Bowers & Co. to discuss the water rate change for DANC and the Town. Mayor Maloney then met with DANC and they will be contacting Bowers & Co. and the Village Clerk for more information to review the proposed changes to the rate. Mayor Maloney did discuss going back to recoup monies from the dates of the undercharging.

Trustee Brennan then made the announcement that the Cape Vincent Annual Christmas Parade will be Saturday December 13th at 4:30pm.

Thomas Strejlau, Police Department OIC, then had the following:

- The golf cart issue was addressed and the main outcome is that they are not to be used on Route 12E or 12F.
- Officer Cuddeback participated in the shop with a cop program on behalf of the Village of Cape Vincent.
- The police department also showed a presence at the funeral of Bob Thomas.
- The Sherriff Department will be relocating the finger print data master and breathalyzer unit to the Law Building. OIC Strejlau will be looking at getting a new lock system for the police side of the building to accommodate the users.

Mayor Maloney then spoke on the meeting scheduled for December 23, 2014. Upon discussion, Trustee Brennan made the motion to cancel the scheduled meeting with Trustee Gould seconding the motion and all voting yes. The Clerk will post to the newspaper the cancelation.

Trustee Brennan made the motion at 6:57pm to enter into executive to discuss a specific person with Trustee Golden seconding the motion and all voting yes.

Trustee Brennan made the motion to exit executive session at 8:05pm with Trustee Golden seconding the motion and all voting yes.

Trustee Golden made the motion at 8:06pm to adjourn the meeting with Trustee Brennan seconding the motion and all voting yes.

Respectively submitted,

Mary E. Rupp
Clerk/Treasurer