

October 28, 2014- Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney opened the meeting at 5:30 PM with Trustees Jerry Golden, Elisabeth Brennan, Douglas Putnam and Pamela Youngs present. Mayor Timothy Maloney welcomed the attendees and led in the Pledge of Allegiance.

Trustee Brennan made the motion to dispense with the reading of the October 14, 2014 meeting minutes and accept them as written with stated corrections of spelling with Trustee Putnam seconding the motion and all voting yes.

Marty Mason, DPW Superintendent, gave his report as follows:

- The sidewalk and entry way of the Post Office is complete and the library project is almost complete. The budget line item for sidewalks may be over by \$500.00.
- The crew has started picking up leaves.
- The water department has been doing many seasonal shut-offs.
- There was a break on one of the water lines that runs out County Rt. 6 towards Tibbetts Point roughly two weeks ago near the Paulus residence. The crew was able to take care of the situation.
- Marty spoke with Robert Boliver from BC&A about the eaves troughs at the sewer plant to assist with winter conditions. Marty needs to submit three quotes for approval.
- For the Water Project: The contractors have been back 3 times to repair a leak that is occurring between the buildings. The issue is fixed. There also was a chlorine pump that broke and now that it is repaired, the contractor will be replacing it. There is also the 11-month walk-thru with BC&A and RD on Nov. 6th at 2:00pm.

Trustee Putnam asked Marty about the handicap parking spots. Marty needs to submit drawings of the spaces to DOT. There will be 2 spaces in front of the Legion and 2 spaces in front of Aubrey's grocery store.

Mayor Maloney then asked Marty about the sewer line issue at John DeFrancesco's and asked Marty to provide a realistic date to complete the work. Marty stated that the line needs to be evaluated with a camera and he has a call into Gleason's to stop and do it when they are in the area. Mayor Maloney encouraged Marty to contact them and try to get them here as soon as possible to access the line. Trustee Golden then asked if Bach & Co. has a camera that would work for the line. Mayor Maloney then instructed Marty to contact Bach & Co. about it.

Trustee Brennan then asked Marty about the "holes" in the intersection of Bay and Joseph St. Marty stated that work has not been completed yet.

Attendee Tom Rowe, newly elected Chairperson of the Development Committee, then addressed the Board. Mr. Rowe gave the Board an overview of what the Committee has been working on within the last six months. He stated that there are two grants that they have applied for. The first one was for the East End Park Pavilion and to include a feasibility study for adding docks to that area. The second grant is an engineering grant to expand the Village dock. This will include a feasibility study and some work

with the Army Corp. of Engineers on the possibility of construction of a bridge from the Breakwater to the main Village dock. Both of these grants are due to be announced soon and all information will be forwarded to the Village and Town Boards. The Development Committee will be managing the grants, if and when received. The Committee is also working on some other ideas to include a possible bike path to lighthouse and a fishing museum in the DEC building. The group has also been screening applicants for a new planner. The planner will be administering and managing grants. The Village Board will establish a time to interview the candidate. The Committee holds their meetings the second Wednesday of the month at 6:00 and the meetings will now be held at the new office space on the corner of Broadway and Market St. This is office space that will be shared with the Chamber during the winter months.

Trustee Brennan asked Mr. Rowe about the process of renting the office space. It was stated that the Town approved the rental of the space. The Village was not consulted. Mayor Maloney then asked why the Village Office is not being used for the office space. The Committee wanted the office of the planner to be more visible. Trustee Youngs asked if there is a job description in place for the position of the planner. Mr. Rowe stated that there is. Trustee Brennan then voiced her concerns about the rental of the office space and felt that the Village was left out of the "loop" on the decision. Mr. Rowe was not in his position or involved with the rental. Trustee Putnam then spoke about a "new" project idea. He spoke about the old coal docks being redone. Mr. Rowe stated that it is already included in the feasibility study with the East End Park pavilion grant. Trustee Brennan then asked about interviewing the new candidate and asked if the Town and Village Boards will be interviewing. It was stated yes, once a time is established by each Board. Mayor Maloney then asked if Declan Callan was on the Committee. Mr. Rowe stated that he was.

Attendee John DeFrancesco then addressed the Board. He stated that he understood that the DPW crew would be at his house two Friday's ago to work on the sewer line and now he wants a specific date as to when the work will be done as he would like it to be done this fall. Mayor Maloney informed Mr. DeFrancesco that they had just had the discussion on the issue and that Bach & Co. will be called to see if they can come with a camera to access the line. Once that is complete, Marty will be in contact with him to set date. Trustee Brennan then stated that the minutes of the October 14, 2014 meeting didn't state a specific date that Marty and the crew would be there. They stated that he would attempt to be there by the end of the week, but due to the weather conditions that week; he was unable to make it. Mr. DeFrancesco then stated that the slope on the pipe will be an issue and a clean out will be needed in the street to sidewalk area. Marty stated that the clean out may have to be in a different location. Mr. DeFrancesco then asked again for a time frame. Marty stated that the rest of the concrete work will be done tomorrow at the library. Trustee Brennan then stated that it is dependent on Bach & Co. coming and then the crew can start. It was decided that it hopeful to be completed by the end of the next few weeks and Mr. DeFrancesco will make sure that the rental home is vacant at the time of the work to the lines. Marty will let Mr. DeFrancesco know when Bach & Co. will be coming.

No Police report was given.

The Board reviewed the Treasurer's report. There were no questions or comments.

Mayor Maloney then spoke on old business as follows:

- TIERS-Joe Gould has the proposal draft and there will be a meeting with Bill Gould, Joe Gould, Urban Hirschey and the Mayor to discuss the proposal. Bud Burill is aware that there is nothing as of yet.
- SACC-nothing new to report. Mayor to call for update.
- SASS meeting-Trustee Youngs attended. They are currently still working on the analysis, but it was a good meeting. The next meeting Nov. 12 was discussed and upon discussion, Trustee Youngs stated that she would be happy to attend to represent the Board. She asked whether Jeff Herpel from the Planning Board may attend.
- Horne's Utilities- Mayor Maloney still needs to call Tim Walker from Homeland Security in response to emails between Horne's Ferry and Customs that have been sent to the Mayor. Trustee Golden stated that he did some research for some business rental space in Watertown area and found it is an average of \$10.00 to \$12.00 per square foot. Upon discussion, it was stated that the rate may need to be reevaluated once the square footage is calculated. It was also stated that Customs pays nothing at this point to occupy the space, so possibly look into some governmental contribution.

Mayor Maloney then addressed "new" business as follows:

- Public hearing date for water/sewer rate change- tabled.
- Engagement letter with Bowers & Co. to determine costs associated with water- Upon review, Trustee Golden made the motion for the Mayor to sign the engagement letter with Bowers & Co with Trustee Youngs seconding the motion and all voting yes.
- November 11, 2014 meeting- Discussion on holding meeting on Nov. 11, as it is Veterans Day. Decision was to hold meeting as scheduled.
- Sewer project budget modification resolution #WWB#1- The cost of the single audit needs to be calculated in the project budget and the resolution modifies the budget to include the cost. Trustee Youngs made the motion to accept the resolution as written with Trustee Golden seconding and all voting yes.
- Water District #6 Inter-Municipal agreement (IMA)- Mayor Maloney met with Jim Burrows from Slye and Burrows Law offices. The template they followed to draft the IMA was from the Town and Village of Alexandria. After the meeting today, the draft will be refined to fit all the Village's needs and completed.
- Monahan's- Mr. Treanor informed the Mayor, via letter, that he will no longer be the owner of the business/building and will turn it back over the bank in lieu of foreclosure. Mayor Maloney needs to contact Empire State Development, who supplied grant funds, to make sure that the

Village is covered. Watertown Savings Bank is the bank that will take over. Upon discussion, it was stated that Mayor Maloney should inform the bank of the winterizing and alarms and good contact info for issues that may come up.

- APWA Awards Banquet-The dinner will be Nov. 13 in Canastota, NY. Upon discussion, it is undetermined who will be attending.

Trustee Youngs asked about some “old” business with the Trottier property. Mayor Maloney stated that they would like to meet next Tuesday Nov. 4th at 5:00 to walk the site and discuss the sidewalk and grounds issues.

Mayor Maloney then stated that he had spoken to Gebo’s office about the issue at Docteur’s. Mayor Maloney and Marty have visited the site and reviewed several maps and no encroachment is shown. Upon discussion, there will be no letter written to Mr. Docteur. Mayor Maloney will speak with Mr. Docteur and from this point forward, it will be Mr. Docteur’s responsibility to prove that the Village is on his personal property.

Mayor Maloney then spoke about the two letters that were drafted by the Mayor. One was a support letter for the Army Corp. to show support in granting permits for future use of the Breakwall. Upon discussion, Trustee Brennan made the motion to have Mayor Maloney sign the letter with Trustee Putnam seconding the motion and all voting yes. The Board also approved of the letter written to a resident stating that the Village would not be reimbursing them for work done on their property.

Mayor Maloney then informed the Board that the Planning Board has completed their review of the current zoning law. They have provided each Board member a revised proposed copy of the code book for them to review. Each member will review and discuss at a later date.

Trustee Golden made the motion at 7:29pm to enter into executive session for more discussion on water/sewer rate increase and candidate interviews with planner with Trustee Youngs seconding the motion and all voting yes.

At 8:39pm, Trustee Brennan made the motion to exit executive session with Trustee Youngs seconding the motion and all voting yes.

The water/sewer rate increase will be tabled.

The Board decided to have the interview with the candidate be Monday Nov. 10th at 5:00pm at the Village Office.

Trustee Putnam made the motion to adjourn the meeting at 8:50pm with Trustee Youngs seconding the motion and all voting yes.

Respectively Submitted, Mary E. Rupp, Clerk/Treasurer