

October 14 2014- Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney opened the meeting at 5:30 PM with Trustees Jerry Golden, Elisabeth Brennan, Douglas Putnam and Pamela Youngs present. Mayor Timothy Maloney welcomed the attendees and led in the Pledge of Allegiance.

Trustee Brennan made the motion to dispense with the reading of the September 23, 2014 meeting minutes and accept them as written with Trustee Golden seconding the motion and Mayor Maloney and Trustee Youngs voting yes. Trustee Putnam abstained as he was absent for the September 23, 2014 meeting.

The Board reviewed additions to Abstract 05 as follows:

General:         \$72,581.44

Water:            \$11,040.49

Sewer:            \$9,322.99

Upon review, Trustee Putnam made the motion to approve payment of the abstract with Trustee Youngs seconding the motion and all voting yes.

Attendee Joanne Bourquin then addressed the Board about two issues at her residence on Point Street. There is a tree that belongs to the Village that is creating more driveway and sidewalk issues at the residence. The tree was evaluated by the DEC and the tree is healthy and will be monitored yearly. Earlier in 2014, the Village crew had to remove some roots and caused some yard damage from the sidewalk to the street in the Village right-of-way. The Village crew did return to the property this summer and added more topsoil and reseeded the area. She is unhappy with the work that was done. She is requesting that the lawn area be fixed and also she is requesting that the Village redo the sidewalk and the driveway damaged caused by the roots of the tree. Upon a small discussion, the Mayor stated that the work would be best to be performed next year and all the Board members stated that they would like to go and view the property before they make a decision.

Attendee Bryan Stump spoke next. Mr. Stump has organized a "Zombie Walk" this to be held October 25, 2014. Mr. Stump informed the Board of the details of the event which include a walk from the Village Green to the lighthouse. The majority of the activities are to be held at the Village Green and Mr. Stump requested that the Village pay for the porta-johns for the event. Upon discussion, Trustee Golden made the motion to approve paying the \$225.00 from the Grants and Tourism code for the "Zombie Walk" with Trustee Youngs seconding the motion and all voting yes.

Attendee Michael Chavoustie, Cape Vincent Chamber of Commerce President, then addressed the Board. He began by thanking the Board for all they contributed to a successful 2014 year. Michael gave a recap of the year to include the French Festival, Oktoberfest, 1812 weekend and the Bass Anglers. Michael spoke about some new events planned for the 2015 year to include another fishing tournament for the NYSBA-Bass Anglers and a Christian Music Series that will play Friday nights on the Village Green

during the summer months. Trustee Brennan asked about the Winter Weekend events. Mike stated that they are looking for someone else to take over the event due to his time constraints.

Attendee John DeFrancesco then spoke to the Board about the sewer hook-up that has not been finished yet. DPW Superintendent Marty Mason then stated that there is a chance that the crew could get to it this current week. The street will have to be torn up to complete the job. Mr. DeFrancesco would like to be present while the work is being performed. Marty will contact Mr. DeFrancesco before they begin. Mayor Maloney stated that the easement between the Village and Mr. DeFrancesco has been returned to the attorney's office. Mr. DeFrancesco then asked about the manhole in the driveway area. Marty has the part and will perform the work soon. He also asked when the end of his driveway will be paved, due to issues that he feels were caused by the sewer project. Mayor Maloney stated maybe next spring. He finished by stating the work on his lawn looks "very nice".

Marty Mason, DPW Superintendent, gave his report as follows:

- The sidewalk on Esselstyne St. is done. There is a small portion left to complete at the post office and that is set to be completed after the work at the library is complete. The library requested to move the work to the following week due to events that are currently planned at the library.
- The paving on Bay Street is complete.
- The 11 month walk-thru at the water plant with Bernier, Carr and Associates and USDA will be November 6, 2014. Trustee Brennan asked about the snow/ice issues at the sewer plant and if that issue was ever addressed. Marty stated that BC&A has been informed, but nothing has been done to correct the issue. Marty to follow-up with BC&A.
- The water meters are up and running.
- At the sewer plant, they will be decanting the digesters and the sludge will be hauled away within the next week.
- The 3 month evaluation for new hire Gareth Hogan has been completed and he is doing well in the position. Marty is very happy with his capabilities. Gareth has been added to the weekend plant work rotation and will be training some of the workers over the winter on different aspects of the water and sewer plants.

Trustee Brennan then had to the following:

- Garbage truck replacement? Marty stated nothing new to report at this time. Currently waiting for the new state contract prices to be released.
- Law building/water leak? Marty stated that the leak was fixed and the Village will be fixing the floor.

- Clinic/water issue on floor? Marty stated that there have not been any issues since the first water complaint.

Trustee Youngs then asked the following:

- There are holes on the Bay St./Joseph St. intersection. Marty stated that he has made plans for the areas to be fixed.
- Is there any topsoil left? Marty stated there was a small amount left.

There was no Police report given.

The Board reviewed the Treasurer's report and had no questions or comments.

Mayor Maloney then spoke on "old" business as follows:

- TIERS-Jeff Call has not replied to the Mayor as of yet for the proposal that he was drafting. It was stated that Joe Gould has the draft but Mayor Maloney has not seen it yet.
- SACC-Mayor Maloney heard from Tony Ivey (former SACC instructor) and he is meeting with new building president Lisa Freitag about creating a school day that will not be affiliated with the YMCA.
- Hill mailbox and driveway- Mayor Maloney met with Mr. Hill and Mr. Hill will be removing the mailbox before they go south for the winter. There is a wooden post in concrete at the mailbox site and Marty will post reflectors at the location. The southeast edge of the driveway does sag, so the Village will fix the area.
- Horne's Ferry invoice- Mayor Maloney still has to speak with Tim Walker from the Department of Homeland Security. Upon a discussion, Trustee Golden is going to research square footage rental space quotes for the City of Watertown.
- Trottier property- Mayor Maloney stated that he has spoken with Mr. Trottier and Mr. Trottier has some questions on the letter that was sent and it is his request to meet with only a few Board members and not the full Board. There is no meeting established yet, but Mayor Maloney will contact Mr. Trottier to set up a meeting time.

Trustee Brennan had the following questions concerning "old" business:

- Army Corps Breakwall findings? The Development Committee will be discussing at their next meeting.
- Mr. Paul Docteur letter? No return letter as of yet as it is an ongoing discussion at this point.

- Swallow wort? Nothing new to report. Upon discussion, it was determined to ask Village residents to report any they find to the DPW crew and advertise in the What's Happening what it looks like and how to report it.
- Monahan's sign? Perry has checked it out and states that there is no issue.

Trustee Putnam then spoke about a letter that was sent into the TI Sun by a Cape Vincent resident. The letter addressed walk-ins to the clinic and Trustee Putnam has spoken to the clinic staff that felt very strongly that the letter was unfair. Upon a discussion, Trustee Putnam volunteered to follow-up with the clinic staff.

Trustee Brennan then asked if the gazebo in East End Park has been anchored down yet? Marty stated not yet.

Mayor Maloney then addressed "new" business as follows:

- Public hearing date for water/sewer rate change- Discussed and tabled until the Board can meet with the CPA's.
- DANC/Regional line meeting- The Mayor will be attending the meeting and will explain the upcoming new rates and what is currently happening with the rate change.
- Water District #6 Inter-municipal Agreement- The agreement needs to be drafted and The Village will use attorney's Sly & Burrows and the Town will use Joe Russell. Mayor Maloney to speak to Jim Burrows to begin the draft.
- Municipal Solutions disclosures- Upon reviewing the document sent from Municipal Solutions, Trustee Brennan made the motion for Mayor Maloney to sign the paperwork with Trustee Youngs seconding the motion and all voting yes.
- GYMO letter- There is a proposed water project in Three Mile Bay, in the Town of Lyme that would supply a five lot sub-division. The Town of Lyme is required to get approval from the Village of Cape Vincent that we have an adequate supply of water to supply to the project. Mayor Maloney drafted a letter to the Town of Lyme to state that there is an adequate water supply.
- Mayor Maloney also had drafted a letter for a resident that submitted to the Village for reimbursement for work done on the property that the Board voted to not reimburse. The Board will review the letter. The Mayor also drafted a letter to a Mr. Remmers to provide written support and commitment of behalf of the Village of Cape Vincent for the grant application that the Development Committee has submitted.
- Docteur letter- Mayor Maloney spoke with Paul Docteur and Mr. Docteur is looking for a letter from the Village that the Village will take responsibility of anything that could come from a vehicle being parked on a sidewalk. Upon discussion, the Mayor will contact Gebo's office.

- Reed Beds- The DEC has now stated that they will allow the new sewer plant to use the reed beds for sludge removal. The engineers have been given the ok to move forward with the reed bed and expect a spring-time installation.
- Northern Employee Assistance yearly contract-The Board reviewed and Trustee Golden made the motion for the Mayor to sign the yearly contract with Trustee Putnam seconding the motion and all voting yes.
- Municipay website-The clerk provided the Board information about the website Municipay that will allow residents to pay with credit/debit and or e-checks for a convenience fee for the card user. The Village will incur no costs to receive the payments. Trustee Youngs made the motion for the clerk to contact the Municipay company and start the process with Trustee Brennan seconding the motion and all voting yes.
- SASS designation-Trustee Youngs spoke about the SASS status for Cape Vincent and stated that the group is looking for roughly \$1,000.00 per municipality that is involved to help offset some of the costs. Upon discussion, Trustee Youngs made the motion to allow a check to be sent for up to \$1,000.00 once more info is received on the amount needed with Trustee Putnam seconding the motion and all voting yes.

Trustee Putnam then spoke about a Town resident named Mrs. Mike Hammond who recently lost her husband. Her husband was a photographer that lived on Beadle Pt and she would like to purchase a bench and have it dedicated and placed in the Park. The Board gave their approval and Trustee Putnam will let the legion know.

Jeff Herpel, Planning Board Chairman, then addressed the Board. He informed them that the owners of the "old Company Store" on Broadway have submitted a site plan review to transform the back section of the 1<sup>st</sup> floor to an apartment and will still offer retail rental space in the front. Trustee Brennan asked about the parking at that location. Mr. Herpel stated that it is proposed to possibly add another space to the front next to the current space.

At 7:53pm, Trustee Brennan made a motion to enter into executive session to discuss filling the DPW Laborer position with Trustee Youngs seconding the motion and all voting yes.

At 8:12 pm, Trustee Brennan made the motion to exit executive session with Trustee Golden seconding the motion and all voting yes.

Trustee Golden made the motion to hire David Brook at \$11.50 per hour to fill the DPW vacancy to be effective October 22, 2014 with Trustee Putnam seconding the motion and all voting yes.

Trustee Brennan then made the motion to increase the pay rate for Gareth Hogan from \$16.00 per hour to \$17.00 per hour to be effective Oct. 22, 2014 with Trustee Golden seconding the motion and all voting yes.

Trustee Golden made the motion to adjourn the meeting at 8:14pm with Trustee Brennan seconding the motion and all voting yes.

Respectively submitted,  
Mary E. Rupp, Clerk/Treasurer